

# JCRC By-Laws 2019 Revisions

- **Background**
- **Goals**
- **Areas Changed**
- **Changes**
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# Background

- As a 503 c organization, By-Laws are a state requirement
- Current By-Laws, dated 2013 were prepared to transition from club from Lifetime Board to termed Board
- Areas of confusion where one section requires one action, another section contradicts or statements can be interpreted differently
- Does not easily allow for contracted services if deemed advantageous for club; does not define who obligates club
- Does not define, require or describe budget but discusses using a budget.
- Grants membership offer, refusal and withdrawal only to the board but does not proscribe criteria except for safety violation.
- Does not hold Officers, Board or members accountable for actions or lack of action
- Cumbersome change, revision process
- Contains typos, grammar, spelling and other “style” errors

# Goals

- **Have By-Laws that Support the Club's Goals and Mission**
- **Clear up areas of ambiguity and confusion**
- **Define and ensure Officer, Board and Member duties and accountability**
- **Clearly describe club funding, the budget, it's development and approval and its execution.**
- **Streamline the change and revision process**
- **Correct typos, grammar, spelling and other "style" errors**
- **Have the revised By-Laws completed and approved in time to be appended, as required, to the lease agreement due to be signed with Johnson City in August**

# Areas Changed, Enhanced or Added

- **Visitor Privileges**
- **Membership Dismissal**
- **Dues, Operating Budget, Spending Procedures**
- **Field Maintenance and Upkeep**
- **Officers and their Duties**
- **Board of Directors and Duties**
- **Memberships**
- **Meetings**
- **Elections**
- **Club Dissolution**
- **By Law Revision**

# Changes

- **Visitor Privileges**

- Supports vacationing visitors (six visits in a two week period, 2X per year)
- Requires Visitor meet and follow Club Safety Rules and Be AMA Member
- Grants exceptions for Events, Open Fly-Ins, and our Intro Pilot Program

- **Membership Dismissal**

- Defines reasons
- Defines who can dismiss
- Defines who must request dismissal
- Defines condition and authority for re-admittance

# Changes

- **Dues, Operating Budget, Spending Procedures**
  - States how and who establishes rates, mirrors AMA approach (discount, multi year) and states rates advertised on web site, at field and on membership applications – no longer written into By-laws
  - Requires use of an annual budget, describes who and when developed and approval process, Defines spending types, authority and un-budgeted expense processes
  - Prescribes when Dues are to be paid, Renewed, Discounted, Pro-rated
- **Field Maintenance and Upkeep**
  - Defines reasons and involved parties
  - Assigns responsibilities
  - Describes various tasks and approach
  - Consolidates several current references into one location – Duties of the Vice President

# Changes

- **Officers and their Duties**
  - Fully describes Officer duties in one location
  - Describes expectations of all Officers
  - Defines Succession order, filling vacancies and recall procedures
- **Board of Directors and Duties**
  - Fully describes Board and Board Member duties in one location
  - Upholds Board's responsibility to direct the club, through Officers and requires Board to provide that guidance to President in timely manner to meet program development and budget development to execute Board's Goals
  - Defines Succession order, filling vacancies and recall procedures

# Changes

- **Elections**
  - Defined in one place, the Elections Appendix
  - Defines types of elections
  - Describes timing and conduct
  - Describes voting methods, decision criteria
- **Club Dissolution**
  - Defines asset distribution, methods and timing
  - Defines timing for completion
  - Defines who is responsible to complete the dissolution
- **By Law Revision**
  - Defines reasons for amending/revising By Laws
  - Describes procedure and approval process
  - Defines where By Laws will be published, to whom distributed
  - Describes version control procedure



# Information/Next Steps

- **Call for vote on revised By-Laws by Membership**
- **Call for Board vote on By-Laws**
- **If Board approves, publish final document, version 1.0**
- **Create on website a By-Law archive that houses the official .pdf version of the by-laws and previous versions**
- **Send copy of the new By-Laws to AMA, Johnson City Government, State Government, if required**
- **If Board disapproves, address Board concerns, if possible, and resubmit through approval process**