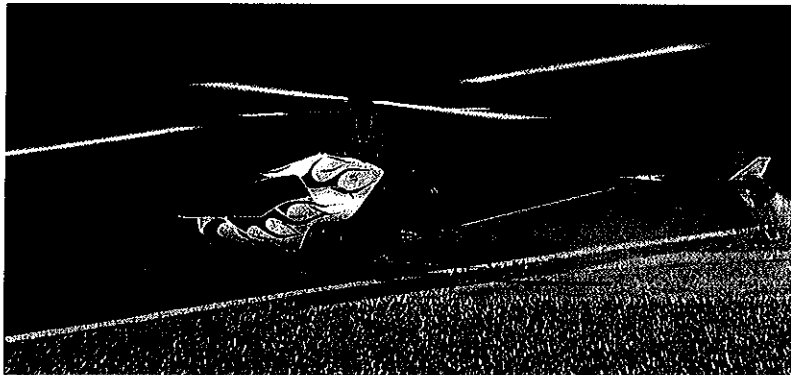
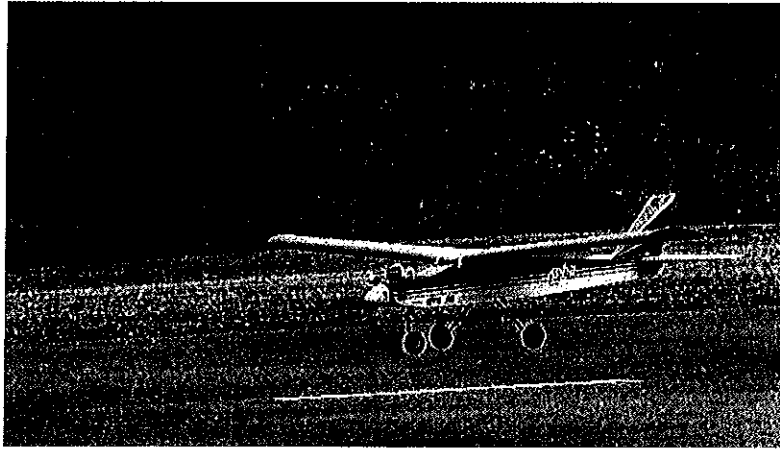


Johnson City Radio Controllers, Inc.



Corporate and Membership By-Laws.

DATE
1-29-2013

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Article I – Organization Name and Membership

Section 1.

The Club shall be known as the “Johnson City Radio Controllers, Inc.” (hereinafter referred to as JCRC), Charter #2306 in Association with the Academy of Model Aeronautics, (hereinafter referred to as AMA). The JCRC corporate control number is 0491950. The club flying field shall be known as Tri-Cities Model Airport. “He” or “His” used hereinafter shall not represent a male but is used for clarity of information.

Section 2.

The JCRC extends its membership to those who, upon filing a “JCRC Membership Application,” pay dues to JCRC and AMA, and show a genuine interest in the hobby of aeronautical-modeling.

Article II – Club Objectives

Section 1.

The JCRC was organized for the educational and recreational use of model aircraft. JCRC’s goal is to bring new people into the hobby of building, learning, and training new members to fly model aircraft and providing an opportunity to enjoy the hobby of aeronautical modeling and the fellowship with other modelers.

Section 2.

This objective is met with the promotion of growth and participation by;

1. Stimulating interest among the general public.
2. Instructional and educational activities.
3. Assisting in the art, design, construction, and flying of model aircraft.
4. Encouraging aeronautical interests.

Article III – Club Membership

Section 1.

JCRC shall offer several types of membership in order to enhance membership and maintain an operating budget. Types of membership shall be determined by the Board of Directors and designated in Appendix A.

Section 2.

Conditions for allowing visitors to fly at Tri-Cities Model Airport:

1. Must have a JCRC member present to sponsor and supervise the visitors flying.
2. The visitor’s model must pass a safety inspection by the sponsoring member.
3. Must be a current member of the AMA.

The visitor may fly on two (2) separate occasions at the JCRC flying site. After that time, the Visitor must become a member of the JCRC to continue to fly at the JCRC field.

Exceptions:

1. Current members of another AMA charter club, who only fly when an event is being held at the field, and /or have permission to do so by the Board of Directors or the President.
2. An AMA member from outside the immediate area (100 mile radius of the JCRC Model Airport) may petition the President to use the flying

site more than two (2) times i.e., (a friend or a family member of a JCRC member).

3. Be enrolled in the AMA Intro Pilot Program.

Section 3.

Membership Termination – The Board of Directors reserves the right to dismiss from membership any member or Board member that violates JCRC and/or AMA by-laws and/or safety regulations or whenever in their judgment, the best interest of the club will be served. If the member is dismissed from the JCRC, all dues or a portion thereof may be returned to the dismissed member and any re-admittance to the club shall be up to the Board on a case-by-case basis.

Article IV – New Member Requirements

Section 1.

All new members are required to complete a JCRC membership application and submit appropriate dues to the Treasurer or other club officer. A Members Information Packet will provide new members with information on the club, flying requirements, and the JCRC site and field safety rules.

Article V – Club Dues

Section 1.

All dues are payable on an annual basis. Dues must be paid by December 31 of each year for the following year. Payment of dues qualifies the applicant(s) for membership for the following year. See Appendix B for dues rates.

Section 2.

The fiscal year of this club shall begin on the first (1st) day of January and end on the thirty-first (31st) day of December in each year.

Section 3.

All dues or other monies collected on behalf of the club shall be entered upon the books of the club for general use (unless otherwise noted at the time of collection) as received by the JCRC Treasurer for the clubs benefit. Any monies collected for a specific reason shall only be spent for that specified use.

Article VI – Field Upkeep and Maintenance

Section 1.

Each member is expected to participate in the upkeep of the field. The Vice President will maintain a mowing roster in order that mowing will be evenly distributed throughout the membership for those who wish to mow. Minors will not be allowed mowing duties for safety reasons. The Vice President (or a designated member) shall periodically organize work days with the objective of making field improvements and/or field maintenance. As an incentive for mowing the field, members may receive a stipend to be determined by the Board of Directors.

Section 2.

No flying shall be done while field mowing, work sessions or other related maintenance to the field is being preformed, unless permission has been granted by the

member(s) working. In no case may the flying take place over the area being occupied by the equipment or club members working.

Article VII – Use of the Field

Section 1.

Use of the Tri-Cities Model Airport by other groups or flying clubs will be allowed only after approval by the JCRC President or the Board of Directors.

Article VIII – Officers and Board of Directors

Section 1.

The Board of Directors shall consist of six Board members and the current President who is to represent the club membership and not his personal interest. Board nominees must have been an Officer in the JCRC prior to being nominated for this position. A Board member is expected to attend as many club meetings and participate in as many club activities as possible through the course of his term. This will ensure he has an active presence with the club and will be more in tune with the needs and concerns of the club and its membership. During the first Board meeting of the year, the Board shall nominate one Board member to be the Chairman of the Board. The Chairman and the President shall communicate on a regular basis in order to run the club. The Chairman shall call a Board of Directors meeting upon the request of the club President or when a requested action needs a full Board meeting to determine the consensus of the Board. Board members are eligible to serve more than one term consecutively. The Board of Directors should always be an even number of members; the Club President will act as a tie-breaker on any split-vote. If the President is also a Board member, the line of succession shall be followed to replace the President with a non-Board member to represent the club. When a vote is required by the Board of Directors, all six Board Directors and Club Representative must be solicited for a vote. It will require four YES votes to pass any decision/motion and for the decision to become binding. When any of these individuals are un-available, a reasonable effort will be made to contact them by all means possible to solicit their vote. The matter at hand will dictate how long the vote can be delayed. Those present must come to consensus on the waiting period. When that time has passed, a vote will be taken even without the absentee member in order to keep the club running smoothly.

Section 2.

The guidance of the club through the club officers shall be the responsibility of the Board of Directors. The Board will *direct* the club thru long term projects and define the club's direction (i.e. more emphasis on growth or stability or changes in field location) in order to keep the continuity of the club. Any changes in the JCRC operating policy and by-laws must be at the approval of the Board of Directors.

Section 3.

The term for Board members shall be a six-year term of office, with one board member position open every year for the annual club elections. Each year the most senior member, having already served six years on the Board, shall step down, creating a Board vacancy. Board members are eligible to serve more than one term consecutively. In the event of a vacancy of a Board member before his term is complete, the membership shall elect an eligible member to fill the remainder of the six-year term.

For example, during a six-year term, should a Board member resign or otherwise fail to complete their prescribed six-year term, the re-elected member would serve only the remainder of his term, not for a complete term of six years. The end of this replacement member's term will be when the sum of the resigning member's actual service plus the replacement member's actual service on the Board totals six years. A new board member shall then be elected from the club membership.

Section 4.

The officers of the JCRC shall consist of: the President, Vice President, Treasurer, Secretary, Safety Officer, Field Marshals, Newsletter Editor, Webmaster, and an Event Coordinator. The above order shall be the order of succession.

Section 5.

Officer eligibility – To be an officer of the JCRC, candidates must be active members of the JCRC and their dues must be current.

Section 6.

Term of office – The term of office for JCRC officers shall be for a term of one year, starting on January 1. Officers are eligible to serve more than one term consecutively.

Section 7.

Nominations – Nominations for all positions should be sent to the club President starting 90 days prior to the November club meeting. All nominees should be eligible for the office for which they are nominated and accept the nomination before being put on the official ballot. Write-in nominations will be allowed on the day of the club vote, prior to the start of the meeting, providing the person is present to accept the nomination. The club will vote on the next year's officers at the regular scheduled November meeting.

Article IX – Duties of Officers

Section 1.

President – The President will preside at all meetings of the membership. The President is responsible for the management of all JCRC affairs and must do so in accordance to the club by-laws. The President shall appoint all committees, conduct public relations duties and shall perform such other duties as ordinarily pertain to such office. All activities at the JCRC model airport must be approved through the club President. The President officiates within the guidelines of the JCRC By-laws with the implied consent of the Board of Directors and follows the leadership of the Board of Directors in his duties. The President shall be the voice of the club during meetings with the Board of Directors. The President will delegate duties as necessary in order to maintain a smooth running office. In the event of a vacancy in the office of President, the Vice President shall assume the office of the president during the remainder of the unexpired term. For this reason the club President must communicate regularly with the Vice President keeping him abreast of issues and the direction of the club.

Section 2.

Vice President – The Vice President shall be familiar with all affairs of the JCRC and shall assist the President in all duties that are important to the JCRC membership.

The Vice President is responsible for field maintenance (see Appendix E). The Vice President shall conduct meetings and fulfill the duties of the President in the event of the temporary absence of the President. In the event of a vacancy in the office of Vice President, the membership shall elect an eligible member to fill the remainder of the term.

Section 3.

Treasurer – The Treasurer serves as the financial manager for the club. He shall collect and deposit all dues and other income into the JCRC bank account at a local bank. He will also ensure all bills are paid in a timely manner. The Treasurer will also make a monthly report of the JCRC financial status at every club meeting. If he is unable to attend a scheduled meeting, he should forward the financial report to the club President to be reported in his absence. The Treasurer will overlook the books to ensure that the club fees are enough to manage all activities, without having an excessive surplus. The incoming Treasurer shall conduct an audit upon taking charge and present the results of this audit to the club at the earliest scheduled club meeting. In the event of a vacancy in the Treasurer's office, the membership will elect at the earliest scheduled club meeting, an eligible member to fill the remaining term. An audit of the Treasurer's books may be conducted by the Board of Directors and/or the President at any time.

Section 4.

Secretary – It shall be the duty of the Secretary to record all minutes and attendance of all JCRC meetings and maintain all club records and membership list. As members join the club or renew membership, the Secretary will issue membership cards and see that each new member received a membership information package. The Secretary shall work closely with the other Officers to insure the most complete club records information is available to the club, and shall communicate as needed with the AMA and other outside organizations, or as directed by the President. In the event of a vacancy in the office of the Secretary, the membership shall elect an eligible member to fill the remaining term.

Section 5.

Safety Officer – shall be responsible to enforce all applicable safety rules and regulations at the Tri-Cities Model Airport. The Safety Officer may conduct safety classes at his discretion. The Safety Officer has the responsibility and authority to counsel and/or prevent individuals from flying if their conduct is inappropriate or their aircraft is not airworthy. The Safety Officer shall develop and communicate any additional activities, such as supervision of spectator area, flight line, impound area, and frequency control, that would enhance the safety of the flying site.

The Safety Officer mandate is to ensure safe airfield practices. See Article X, Section 2 for disciplinary action guidelines. Immediately after any disciplinary action, the Safety Officer must contact the President and discuss the action. Afterwards, he must make a written report to the President with all the facts and witnesses present. The Safety Officer (or his designee in his absence) shall develop/approve and supervise safety guidelines and procedures for any remote flying site at which JCRC members fly unless the site is under control of AMA or AMA club. In the event of a vacancy in the office of Safety Officer, the membership shall elect an eligible member to fill the remainder of the term.

Section 6.

Field Marshals – shall assist the Safety Officer at all field activities to ensure a safe and enjoyable flying site. The Field Marshals will assist in conducting a preflight inspection (when asked) of all new and repaired aircraft; greet new faces and answer questions and make sure the field is in a safe operating condition. The Field Marshals shall have access to information of the location of all field safety equipment and area hospitals. A Field Marshal shall report directly to the Safety Officer on any problems at the field. He has the same authority as the Safety Officer to ensure a safe airfield. This may include disciplinary actions, i.e. grounding a pilot for the day, depending on the offence. Immediately after any disciplinary action, the Field Marshal must contact the Safety Officer and President and discuss the action. Afterwards, he must make a written report to the Safety Officer and President with all the facts and witnesses present. In the event of a vacancy in the office of Field Marshal, the membership shall elect an eligible member to fill the remainder of the term.

Section 7.

Newsletter Editor – shall have the responsibility of maintaining a high degree of communication to every club member. He is responsible for publishing a monthly newsletter to be distributed to every club member. The newsletter publication date is to be the first of the month.

In the event that a newsletter cannot be generated before the due date, he is to inform the club President ASAP. All publications shall be approved by the President (who acts as the final editor before being published to ensure continuity of club values). In the event of a vacancy in the office of Newsletter Editor, the membership shall elect an eligible member to fill the remainder of the term.

Section 8.

Webmaster – shall have the responsibility of developing and maintaining all aspects of the JCRC web site. The Webmaster shall work closely with the President, Secretary, and Newsletter Editor to allow for exchange of information for producing the club's information to be placed on the site. The Webmaster shall communicate with the President to insure high-quality club information and to insure club values are maintained. In the event of a vacancy in the office of Webmaster, the membership shall elect an eligible member to fill the remainder of the term.

Section 9.

Event Coordinator – shall have the responsibility of working with any individual who wishes to organize and execute an event for the club and will be the liaison between the AMA and the club when necessary regarding any event activities. The Event Coordinator will work closely with whoever is in charge of any organized activity at the flying site or at any other site that is associated with the flying club. The Event Coordinator will assist with club and community communications as they relate to the activities within the club. The Event Coordinator may choose to conduct an activity within the club, but is not required to do so; he is only to assist where necessary to ensure smooth execution of club events. In the event of a vacancy in the office of Event Coordinator, the membership shall elect an eligible member to fill the remainder of the term.

Article X – Field Rules.

Section 1.

All members shall follow all AMA and JCRC rules. These JCRC rules shall be approved by the Board of Directors and visibly posted at the field. Field rules are listed in Appendix D.

Section 2.

Disciplinary actions will follow these guidelines. In all cases, the individual being disciplined may challenge or refute any disciplinary action by contacting the club President and/or requesting the Board of Directors to discuss nullifying the incident. At all times, this will be documented to ensure clarity.

1. The Safety Officer shall write up a report on the offence, documenting the following: what the incident was, who was involved, when it happened, where it occurred, and what was done to correct the offence. Copies of these reports will go to the President.
2. Before termination from membership, an offending individual will at a minimum have:
 - a. Been talked to by a club Officer who indicates the appropriate rule and lack of compliance
 - b. Verbal warning (this must be written up as a report by the Safety Officer or Field Marshal).
 - c. Written warning (from the club President).
3. Corrective or disciplinary actions may include the following (but do not exclude other actions or grounding periods):
 - a. Talk to individual (Example: You are flying out of bounds). No formal proceedings required. Give the person reasonable input, not overbearing orders.
 - b. Simple verbal warning (Example: You are flying out of bounds, multiple times with no correction from individual). The Safety Officer or Field Marshall will do a verbal warning. The official delivering the warning can ground the pilot for the day.
 - c. Written warning (Example: You are still flying out of bounds, multiple times with no correction from individual). The club President will issue a written warning. The Safety Officer can ground the pilot for a one week period. This will be a written notice to the offending individual including the written warning and the time period of the flying suspension with a copy to the President.
 - d. Final corrective action (Example: You are flying out of bounds, individual will not correct himself). The club President or Chairman of the Board of Directors will impose a final corrective action and document the action. This club official can ground the pilot for a one month period or more or may terminate the offender's JCRC membership. This will be in the form of a written notice to the offending individual with copies to all officers which includes the written judgment and the time period of any flying suspension.
 - e. Any other occurrences of discipline problems may incur other disciplinary action up to and including dismissal from JCRC (*see Article III, Section 3*).

Section 3.

Any documented offences or corrective action (up to but not including dismissal) shall be forgiven after one year without offense by the offending individual.

Article XI – Club Fees

Section 1.

An annual fee (dues) shall be imposed on all members for the purpose of funding projects, supplies, field maintenance, and contests that are associated with JCRC. This fee will be proposed by a finance committee which the President shall appoint. The finance committee's finished proposal shall be approved by the membership at a regularly scheduled meeting and by the Board of Directors before going into effect. The fees will be posted online and on the current JCRC Membership form. See Appendix B for rates.

Article XII – Club Meetings

Section 1.

Regular meetings: There shall be regular monthly meetings of the membership at a time and place as designated by the President. Regular meetings may be omitted as determined by the President providing not more than two consecutive months pass without holding a regular meeting. The club's officers elected at the previous November meeting will conduct the January club meeting and subsequent meetings for that year.

Special Meetings: A special meeting of the membership shall be called by the Board of Directors or President at any time deemed necessary. The Chairman of the Board or the President (whichever body that called for the special meeting) must contact the entire membership with the time, location, and basic outline of discussion for this meeting.

Board of Directors: It is desirable that Board of Directors shall meet at least once during the first month of the year to give the incoming President direction for the coming year. Additional Board of Directors meetings shall be called as required by the Chairman of the Board or the President if in the opinion of either that the whole Board needs to discuss the matter at hand.

Quorum: Those members present who are in good standing and eligible to vote shall constitute a quorum at any meeting of the membership. A majority of fifty one percent (51%) of the members present is required to pass any motion.

Absentee Voting: Provision shall be made so that members may vote who cannot attend a meeting at which a pre-announced vote is taken.

Article XIII – Committees

Section 1.

The President may create such special or standing committees as deemed necessary.

Article XIV – Newsletter

Section 1.

The club's newsletter "*JCRC Flight Line*" should be published on-line monthly and mailed to members that requested and paid the required fee. If the club or Board of

Directors chooses to omit any regular monthly meetings, the newsletter, too, may be omitted for that month.

Section 2.

The purpose of the newsletter is to provide newsworthy information to all club members concerning its members, R/C model aviation, events and activities of the club and surrounding area clubs. The newsletter is to be used as a positive influence for everyone concerned with aeronautical-modeling

Section 3.

A mailing and telephone list of all members in good standing will be made available to members on-line. Printed copies will be available upon request (with the member paying the fee for printing and mailing). Any changes may be reported in the newsletter.

Section 4.

Upon completion of a newsletter, the editor shall send it to the President for approval and as a last chance proofreading of the newsletter. If the President approves the content, the newsletter shall be sent to the JCRC web master (to be posted on the JCRC Website) and to the Newsletter Editor for mailing (to those members who have opted for a mailed newsletter).

Article XV – Treasury

Section 1.

All checks issued in the name of the club shall be signed by the Treasurer of the club.

Section 2.

All funds and properties shall stand in the name of the Club. The club's expenses shall consist of budgeted and unbudgeted expenses. All funds of the Club shall be disbursed by the Treasurer only as authorized by the budget, by the Board of Directors or the President according to spending limits and normal club budgeted expenditures. See Appendix C for authorized Officer spending approval limits.

Section 3.

All moneys belonging to the Club shall be deposited to the credit of the club and in such manner as shall from time to time be audited by the Board of Directors at their request.

Article XVI – Order of Business

Section 1.

The JCRC meetings will follow Robert's Rules of Order.

The suggested order of business at a regular club meetings shall be as follows:

1. Call the meeting to order
2. Introduction of visitors
3. Introduction of new members
4. Approval of the last month's minutes
5. Treasurer's report

6. Committee reports
7. Old business
8. New business
9. Announcements
10. Program (*Show and Tell*)
11. Adjournment

Article XVII – Dissolution of Club

Section 1.

If for any reason the JCRC should dissolve as a membership association, the Board of Directors shall sell all property of the JCRC at a publicly announced auction (30-day notice) and any monies will be used to settle outstanding debts of the JCRC. Should there be funds remaining after expenses, the remainder of funds shall be divided equally among charitable organizations selected by the JCRC Board of Directors. The charitable organizations will be selected by a majority vote of the Board.

Article XVIII – Amendment of By-Laws

Section 1.

The By-Laws are the club's organizational procedures. They should clearly state the intent and direction of our club. Amendments allow for a fluid, changeable, maintenance of our clubs rules and regulations. The whole of the By-laws should be clear in purpose and concise. Having a few simple guidelines is much better than a multitude of complex rules.

All proposed amendment changes to these By-laws must be approved by the Club Membership and the Board of Directors.

Any amendment suggested should be submitted to the President in writing so that it can be discussed and, if necessary, can be scheduled for a club vote. If the proposal passes a club vote, it will be sent to the Board of Directors for approval.

The Board of Directors will present the club the results concerning the proposed amendment in an expedited manner. If the amendment is not approved, the Board of Directors will make a statement to the club on why it was not approved.

The approved amendment will be adopted and added into the By-laws as an Appendix. The President shall also inform the club of these changes at the next regular meeting and through all sources of club communication.

Signature Page

This set of JCRC By-Laws (Johnson City Radio Controllers, Inc. Corporate and Membership By-Laws. Dated January 29, 2013.) adopted and approved by the JCRC Board of Directors replaces all previous JCRC By-Law documents.

PRESIDENT: Mr Anthony K Hall
Anthony Hall

BOARD MEMBERS;

Roy E. Cline Jr.
Roy Cline

David Collea
David Collea

Klaus Kolger
Klaus Kolger

Ed McEntire
Ed McEntire

David Peterson
David Peterson

Howard Weller
Howard Weller

ADOPTION DATE 1-29-13

Appendix A

Membership Types and Descriptions

Section 1. Adult membership. Anyone over the age of 18 (at the start of the JCRC current fiscal year). Adult membership has club-voting privileges, one vote per membership.

Section 2. Family membership. An adult (over the age of 18 at the start of the current fiscal year) with additional family members (spouse, children (age 17 or younger, or if in college and living at home, age 23 or younger), nephews and nieces and grandchildren). Family membership receives one vote per membership.

Section 3. Junior membership. Anyone under the age of 18 (at the start of the current fiscal year). Junior members do not receive voting privileges.

Section 4. Park Flyer membership. Any person that exclusively flies a “park flyer” aircraft as defined by the AMA park flyer criteria. Note: If a Park Flyer membership wants to move up to an Adult or Family membership in order to fly larger, faster aircraft, then the Park Flyer membership fee will be credited to the higher standard membership fee. Park Flyer members do not receive voting privileges.

Appendix B Membership Fees

Any **new members** that join the JCRC after January 31 will be required to pay a pro-rated amount. The pro-rated dues will be listed on the JCRC Website and are available from the Treasurer. Renewing members will pay the full membership amount if they renew during the year for which dues are being collected, regardless of when they renew during the year.

Fees to be paid by December 31 for the following year shall be as follows:

New or Renewing Members:

Adult	\$99
Family	\$124
Minor	\$25
Park Flyer	\$50

Appendix C Officer Spending Approval Limits

Budgeted Items: Club officers shall abide by the following item spending limits for budgeted expenditures shown below.

Under \$250, Treasurer's discretion.

Under \$500, President's discretion.

Under \$1000, Board of Director's discretion.

Over \$1000, Membership's approval vote. *

**Club vote to be after the club members have a one month notice of the upcoming vote and details on the proposed expenditure(s).*

The Treasurer is expected to maintain a normal working dialog with the club President concerning the state of the club's finances. Normal budgeted club expenditures should not be hindered by this policy.

Non-Budgeted Items: However, if the item to be purchased is not a budgeted item, then the level of approval shall go up one level. (i.e. if item is ~~over the Treasurer's limit or~~ not budgeted, the President will be informed by the Treasurer and may approve the item prior to purchase). See below.

Under \$250, President's discretion.

Under \$500, Board of Director's discretion.

Over \$500, Membership's approval vote. *

The Treasurer should get a simple written approval from the appropriate approval officer or body when a spending limit is approved. The approval note shall include all the relevant information on what and why the monies were spent and archived by the Treasurer.

Appendix D Field Rules

1. All pilots must abide by JCRC and AMA rules and shall be responsible for themselves and their aircraft at all times.
2. Any aircraft in an emergency (dead stick) **has the right of way!**
3. All non-2.4 GHz radios in use will be designated by noting channel number and pilot on the supplied frequency pin board or dry erase board.
Remember to rotate the use of all non-2.4 GHz radios to allow fair use.
4. All pilots will fly within the designated flying boundaries. Boundaries will be posted to ensure all no-fly zones are understood.
5. Noise levels will meet AMA and JCRC noise levels.
6. All aircraft will yield to full-size aircraft and land immediately if the airspace is in conflict.
7. No alcoholic beverages, profane language, threatening or abusive behavior, or illicit drug use will be permitted on the grounds of the Tri-Cities Model Airport.
8. All non-flying visitors, guests, spectators, etc. shall remain behind the spectator fences or under the pavilion roof area. They may visit the pit areas only when invited and accompanied by a JCRC member.
9. All animals must be kept on a leash or under immediate control and behind the spectator fences or under the pavilion roof area.
10. Any engine break in runs shall be done at the most remote pit station whenever possible in courtesy to those flying.
11. Do not litter the field. All litter will be placed in the appropriate receptacle or removed the same day by the responsible party.
12. All pilots must hold current AMA membership. All members shall have their current JCRC membership and current AMA membership card in their possession while using the Tri-Cities Model Airport. Any member seeing club property being misused or field rules being violated shall request that the violator halt such action. If the conduct continues, the member will contact a JCRC club officer and document the incident.
13. The flying hours at the Model Airport are governed by the lease agreement between the property owners and the JCRC. These hours are posted at the Model Airport. The only exception to these flying hours will be for JCRC Special Events which will require prior approval by the President or Board of Directors.

Appendix E Maintenance Items

The Vice President is responsible for maintaining the mowing roster, field maintenance, scheduling and organizing workdays, and coordinating with the Treasurer to authorize mowing payments to members as required. Recognizing that field maintenance is a large responsibility, the Vice President may appoint one or more Maintenance Officers to assist in carrying out field maintenance and delegate to this/these person(s) such maintenance duties as may be appropriate.